

Trust that when you work with Parchment, data security is taken very seriously.

Parchment Inc. and the Docufide by Parchment platform are protected by stringent security standards. The Docufide by Parchment architecture protects student data and other personally identifiable information from unauthorized access throughout the entire capture, store, and deliver lifecycle. You can rely on our commitment to data integrity and the fact that we use the industry's best safeguards to ensure the security of data.

Parchment adheres to the following safeguards to ensure the security of data:

Procedural Security Features:

- The Parchment Corporate Security Officer is responsible for controlling, securing, and monitoring the Parchment data center and systems.
- Parchment's security policy outlines the roles, responsibilities, and security rights of all individuals that interact physically and logically with the system.



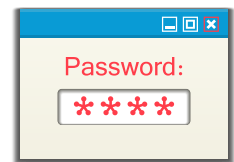
Secure Facility:

- Parchment utilizes industry-leading hosting providers.
- All access to the hosting facility is strictly controlled through rigorous physical and biometric security practices.
- Access and changes to the physical environment are recorded in a change log for auditing purposes.



Secure Sign In/Authentication:

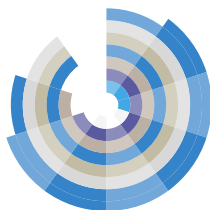
- Each user of the system receives a unique username and password. Strong passwords are enforced.
- Transcript and other student and confidential data as well as reports can only be accessed by entering a valid username/password combination and being authenticated. Unauthorized attempts are detected and entry to the system is blocked.
- Once the user is authenticated and signed in, all data submitted by the user and reported back by the system is encrypted with support for end-to-end TLS (or SSL)



Parchment securely transferred 1.6 million transcripts on the Docufide platform in 2011 & over 7 million documents total.

Secure Access to Stored Data:

- Application servers in the Parchment Data Center are protected by a highly available, redundant firewall that blocks unauthorized communication with the servers. All connections to the data center, between subnets and between servers, are monitored and logged by the firewall.
- Application servers communicate with Parchment database servers through a separate subnet, or network interface card, within the Data Center network. The database servers also use a unique private IP address that is known only to the application server, preventing access from outside system (not internet routable). Each subnet and server communicates through and is protected by the firewall; all connections are logged by the firewall.
- Student record data is stored in Parchment's database layer which is housed in the Parchment Data Center. Access to this secure facility is strictly controlled through both physical security measures and password protection of program and data files.
- All data transmission is encrypted at the field and message level during transmission as required ensuring secure transmission.
- All connection strings and passwords are encrypted and stored with additional security privileges.
- New schools (as senders or receivers) are registered and added to the system only after being verified by Parchment personnel using offline mechanisms.



Logging and Monitoring:

- All network server connections are mediated by Parchment's firewall and logged.
- All authenticated connections are encrypted using TLS or SSL encryption and are logged.
- The system provides for full auditing of all activity, transactions, orders, etc.
- All database actions and all data access is logged.
- As required, a user session can be terminated or timed out.



About Parchment Inc.

Parchment's mission is to unleash education credentials by unlocking the critical data they embody. A credentials data company, Parchment works with institutions and corporations around the world helping people collect, promote, and share their education credentials in simple and secure ways. At Parchment.com, students can research colleges and discover their chances of admission, see how they compare with peers, get college recommendations, and send official transcripts when they are ready to apply. The Company's Software-as-a-Service (SaaS) offering, Docufide[®] by Parchment[™], is the leading transcript exchange and intelligence platform. The solution enables the secure, rapid exchange of millions of electronic transcripts and other student records among nearly 9,000 schools and universities, eight state education agencies, and hundreds of thousands of individuals. Founded in 2003, Parchment Inc. is a venture-backed company headquartered in Scottsdale, Arizona with offices in Roseville, California.